Members: Colleen, Taylor, Heather, Hilde, Mary, Sophie, Yaqin, Tzu-Ting, Maggi, Sam, Veronique (Ex Offic), Dina (Ex Offic), Jessica, Mai

Notetakers: Mai, Jessica

Date of meeting: 19 Sept 2022

Next meeting October 17, 1pm (Jessica at sea)

Attended: Jessica, Mai, Dina (Ex Offic), Tzu-Ting, Heather, Mary

Did not attend: Colleen, Taylor, Hilde, Sophie, Yaqin, Maggi, Sam, Veronique (Ex Offic)

1. Updates on topics we want to focus on this year
   1. Mental Health Resource/Support
      1. Yes!! Can use Occasional Sick time for Mental Help Days!!!!!!!!
      2. Meeting next thursday, Carriage house
      3. KGA Wellness Calendar - Should we send out updates or see if HR will send something out?
      4. <https://my.kgalifeservices.com/wellness_calendar>
      5. Mai & Mary met with KGA
         1. Free books - won’t send to us for a library, but WHOI employee can get 2 free
         2. Resources available through them - lots of brochures
   2. WHOiWIKI
   3. WC members happy hour/get togethers outside of meetings
   4. Improve WHOI for all women / Letter writing to Admin
2. Participate in the Activities Fair - September 20, 2-430, Clark
3. Maria Mitchell Women of Science Symposium - 9/22,1p - 9/23, 5p
4. Workplace Climate Committee Update
   1. CommuniTea planning - end of October or early November
5. 2023 Women’s Committee Membership
   1. Who will be staying on?
   2. Opening nominations with the Activity Fair, announcement will be going out Thurs Sept 22, ask for ideas of potential topics that the WC should work on in future.
6. Women’s Lounge Calendar is a dead end
   1. Need to create a new one
      1. Use a Google calendar? Is there a Wordpress plug-in?