**Women’s Committee Meeting**

**October 13, 2021**

**Our committee –** The group discussed committee membership. (<https://web.whoi.edu/womens-comm/members/>)

Members staying:

* Mai Maheigan (MCG) Co-Chair
* Jessica Kosik (PO) Co-Chair
* Hilde Oliver (AOPE)
* Heather Kim (MCG)
* Taylor Heyl (BIO)
* Nina Whitney (PO) Postdoc Rep
* Dina Pandya (Comms) ex officio
* Dina will follow up with Colleen Tuson and Samantha Clevenger (JP rep.)
* Nina Whitney will follow up with the PDA for a Postdoc rep. for next year
* Dina will contact people from last year that were interested Catherine Walker, Sarah Clancy, Laura Jones
* We will open up the nominations to WHOI Community. The plan is to put a note in Headlines next week. Dina will create a form for nominations.

**Women in Tech event** – (https://www.whoi.edu/ocean-encounters/). The Ocean Encounters team is working with the speakers on the event. Kaitlyn updated the committee with the questions she submitted to answer which include what was your favorite subject in school, what is it like to go on a research cruise, how do you use engineering outside of work.

An email was sent to WHOI’s 40K email list on Wednesday (10/13) afternoon. As of Thursday (10/14), there are almost 600 people signed up. Nina Whitney will send a note to the JP students and Postdocs and contact WHSTEP. Dina will email Christine Brothers, the Science Department Head for Falmouth schools, and ask the [Broader Impacts Group](https://web.whoi.edu/big/) to promote the event to their listserv. WHOI Communications will promote the event through social media and number of other outlets.

**Minutes from recent meetings**

September 15, 2021 Women’s Committee Meeting

<https://docs.google.com/document/d/19QQlpaavuLmEKiK4n0-lz62M-YgkNsbNFNpS49MkGX4/edit>

September 29, 2021 Meeting with Natalie Nevarez
<https://docs.google.com/document/d/1Ac7igWM4hcrvBe1jGuBwUM1EZc6Zfg4KIDO80JsmO8A/edit>

Natalie asked to be informed if we hear of any issues. She commented that she is interested in attending meetings a few times a year. The group decided to invite her to the February meeting to share information. Taylor suggested that we put together a short list of issues that the WC could work on to help improve WHOI. Hilde brought up broadening what the WC could do for trans and non-binary people at WHOI. For example there are no gender neutral bathrooms in Clark. The group discussed partnering with GLOW. Dina will ask Sheri White to come to the WC December 8 meeting.

**Other Business**

**WHOI Wiki**

Jessica and Mai will put together a notice to go in Headlines about the WHOI Wiki.

**Buddy Program**

Each month Stephanie Madsen sends out a welcome note to new people coming to WHOI with information about the Buddy program and other resources including the WHOI Wiki.

**Upcoming CommuniTea**

On Friday, October 22 at 1 p.m. there will be a virtual and in person CommuniTea about Workplace Climate at Sea/In the Field. Sign up [here](https://web.whoi.edu/wcc/communitea-sign-up-form/).

**Summary of WC Activities (just fyi)**

Address issues facing women at WHOI

* Co-sponsoring CommuniTeas on gender equity, harassment, and issues facing women and families during COVID
* Co-authoring letter to Peter de Menocal regarding Erin Fischell’s resignation
* Authoring letter to Peter de Menocal regarding caregivers during the pandemic
* Meeting with Natalie Nevarez on DEI/workplace climate

Resources for new employees to navigate and join the WHOI and greater community

* Updating the WHOI Wiki
* Co-leading the WHOI is Your Buddy program

Provide opportunities for women to network and get together

* Networking events
* Speaker events

Recognize women and their achievements at WHOI

* Extraordinary Women at WHOI series
* Did you know facts – Women’s History Month
* Women in Tech event featuring women engineers from WHOI

Elevate under-represented groups

* Room Naming Working Group

**Next Meeting**

Our next meeting is scheduled for **Wednesday, November 10 at 12 noon**. We will discuss WC nominations as one item.

Zoom link - <https://whoi-edu.zoom.us/j/92564660788?pwd=RHNVSVV2b1c3Z2NEOUhMWDU2cXBOdz09>