**Feb 6, 2019 Women’s Committee Meeting: MR, DP, CT, AD, L-A, VC**

(1) Planning for our networking social next week!

* Reminder will be sent out to headlines tomorrow (Thursday)
* Dina will send reminder to events listserv (on Monday), external emails (500 women, etc) this week.
* Colleen is willing to print flyers and put them in Buttery/ CoffeeO/etc
* Veronique will get plexiglass donation thing. Nametags/ raffle tickets for swag? Have shirts and hats.
* During this event, we will announce upcoming Women on Ice event

(2) Letter re gender neutral bathrooms. Please take a look at that conversation thread so that we can try to finalize the letter. Need to clarify what signs are where before we sign anything.

(3) Putting Charter amendment to a vote

* Remind people at the networking social next week.
* We currently have 9 members. 8 + 1 post doc
* So we could swap to 7 + 2 (JP + post doc). Aiming for divisible by 3 (2 cycle off every 2 years).
* Had note that committee is too scientist heavy? Really, just Julie Huber, JP, and postdoc on science side. This may be an issue of communication.
* After we figure out membership, need to figure out/ review platform/ mission, come up with annual work plan. Currently limited structure, approaching issue by issue, not plan for year.
* Need to continue website improvement/ communication.
* General discussion of how we use our money. SWMS takes up a large portion.
* Leslie-Ann will facilitate charter discussions online, can then parse into what activities we want to support. Ann has linked to new charter.
* Make new website live/ Dina will ask to redirect it.
* So what are we doing about our membership? 9 members on committee + JP student + postdoc. 3 revolve off each year (3 year terms), JP + postdoc come up every year. Can allow reelection if no one else steps up. Currently, members have to step away after their terms.
* Where do guest investigators fall? 1-2 years only. Current rules say you have to be here for 1 year, can't step for reelection. What are casual employees/ temps/ etc? May be here forever.
* Will put this to a vote anyway, can remind this at networking event for online poll.

(4) Women on Ice—scheduled for March 20 from 7:00 - 8:30 p.m. Let's finalize our first choices (with backups) for speakers, and any other budget/logistical details (food, advertising the event, $ for A/V support, etc.).

* Redfield has been reserved.
* Dina can reserve A/V
* See shortlist on basecamp
* Mallory: Reach out to everyone to participate in reception.
* Mallory: Reach out to Julie's short list for panel participation. Provide bios, 5 minute blurb about work + something else-- memorable event, what you want people to know or hear.
* Will need an invitation and etc.
* Contact Natalie Renier-- logo with ice sea?
* All- Brainstorm questions. If we get questions on culture/ harassment/ etc, end on a good note-- provide optimistic trajectory, etc
* Taylor as MC/ intro?
* Save the date? Dina can put this on bottom of Eflyer. Should send this out more publicly-- can Joanne help with this?
* Ask Autumn to promote on Facebook.

Leslie-Ann got a baby present for Kaitlyn, $5-10 to Leslie-Ann. Contributions through Venmo or interoffice mail, Bigelow 306, or at social

Can get this present to her at next meeting