**12/19/2018 - Ann D., Veronique L., Julie H., Mallory R., Kaitlyn T., Dina P.**

Restroom update from Veronique, some signage, unknown if anything will be done in Smith or Bigelow. Confusion during shop party as only women's room is in the Smith lobby.

Vote for changes to Women's Committee charter-- needs 20 members to participate. Figure this out after the holidays.

Need to add date to top of charter.

Fix up events-- add SWIMS, Kate Clancy, etc.

Website: needs to be more searchable!

Group picture

Resources section needs more help-- add recent reports on harassment, diversity

Link to Mary Sears award

Add minutes

Who is working on this? Ann can do this easily if given the material

Where will minutes go? Under 'What we do'

Need to compile photos, look through Image of the Day

Elections-- Ann might not be the best long-term option for the website things. 1 month of funding, but unclear yet what will happen next.

No one else cycling off if Leslie-Ann and Veronique stay

(First need to see if people are up to amending the charter and then putting that to a vote)

Would be nice to have another social in January or February (Valentine's day?). Feb 13, wed, 4-6pm

Could bring in a speaker

Director's office would be nice in Fenno

What do we do when we have a meeting and people don't show?

Basecamp generally works for people

Any word on an ombuds person? No updates

Had an ombuds a few years ago

Should ask Coleen about a budget and we should just pick a date when most of us are around

What about a speaker? Something like the Women in Deep Waters event?

\*Women on the Ice\*

Anyone in WHRC work in the Arctic?

New hire in biology working on seals -- Michelle (?)

Dawn Moran (Mac's lab, Antarctic)

Sarah lagross (?, penguins)

Lauren Kipp (will she still be here)

Becca, Marissa, Jess-- student participation

Nereid under ice

Casey Michada(?)

Will start another item on Basecamp to brainstorm. 5 members of panel, 3 WHOI 2 external?

Aim for social in February and panel in March.

Live on Facebook again?

March 20, 7-8:30pm in Redfield?

Next meeting: aim for Jan 9

Julie and Ann went to Diversity meeting, well attended (75ish people), good resources came out. Only HR person who came from any institution was Kathy Benjamin

Diversity Advisory Committee

Still getting emails for the wiki thing

Dina can update it. But really want to hand this to HR, who doesn’t want it.