**Women’s Committee meeting, October 3, 2017**

In the room: Erin Black, Julie Huber, Dina , Leslie-Ann McGee, Ellen Bailey, Kaitlyn Tradd, Véronique LaCapra (taking notes)

Via Skype: Annie Bourbonnais

Guest: Kathi Benjamin, Director of HR

Gender neutral bathrooms

Transgendered people should be able to use a bathroom of the gender that they identify as.

They should also have access to gender neutral bathrooms.

HR has ordered signs for gender-neutral bathrooms (it’s the sign I posted on Basecamp).

Will announce signage through WHOI Headlines.

Could add location of these gender-neutral bathrooms on maps.

We have 60 buildings on the WHOI campus.

We lobbied for adding gender neutral bathrooms to larger buildings.

Leslie-Ann McGee pointed out that some buildings have a disproportionate number of men’s rooms, such as Bigelow and Smith. Clark and Redfield lack single-stall bathrooms as well.

Kathi Benjamin: Let’s get the facilities map to find out where

Julia Westwater: We also need to add handicapped accessible signage to all handicapped accessible bathrooms. In addition, we should pursue Meg Tivey’s idea of posting a list of gender-neutral bathrooms throughout each campus, on every bathroom door.

Erin Black: The Dalhousie signs I posted on Basecamp have everything: gender-neutral, handicapped-accessible, and braille.

After Kathi left, Erin brought up the idea of also identifying where lactation rooms are located (Clark South, Redfield, kind of Bigelow).

Next steps:

*Our goal: To make WHOI a more sensitive and accepting place for all people.*

*Objectives*

*1.     Have at least one restroom facility in every building marked with gender-neutral signage. In buildings that lack single-occupancy restroom facilities (e.g. Bigelow, Smith, Redfield, Clark), this would require converting at least one multiple-occupant restroom facility (with lockable single-occupant stalls) from sex-segregated to gender-neutral. This should be accomplished without disproportionately reducing the number of women’s restroom facilities (see objective #3).*

*2.     Add signage to every bathroom to indicate the location of all campus restroom facilities with accommodations of any kind, including but not limited to: handicapped-accessible stalls, gender-neutral facilities, and lactation lounges. Signage should also be printed in braille.*

*3.     Have an equal number of women’s and men’s restroom facilities in every building (e.g. in Bigelow and Smith).*

We should share this list with GEPAC and GLOW.

Ellen will get IS to put together a listserv of the chairs of all the diversity/equity-related committees.

We will email Kathi Benjamin in one week to follow up about the list of bathrooms from facilities.

October Women’s Networking Social

Get cheese platters, veggie platters, crackers, chips. Plates, cups.

Leslie-Ann will bring in lemonade dispenser.

A few bottles of wine.

We can do a raffle for a DunkWorks t-shirt. Maybe SharkCam.

Dina Pandya will do an e-flyer.

Veronique LaCapra will get the donation box from the Exhibit Center.