**Women’s Committee meeting, September 7, 2017**

In the room: Erin Black, Julie Huber, Ellen Bailey, Véronique LaCapra (taking notes)

Via Skype: Leslie-Ann McGee

Inter-group coordination at whOI

Erin Black has been compiling the names of key people in various WHOI committees with potential mutual interests.

We talked about setting up an in-person meeting for representatives of all the committees.

Women’s Committee membership

Erin is technically done at WHOI on November 31, but will be here through the end of the year writing papers.

Véronique has been reaching out to engineers. Gwenyth Packard, Stephanie Petillo, and Meghan Donohue (mooring technician) have all declined. An invitation is out to Jen Baytryn. Véronique will also invite Dina Pandya (IS associate, communications) to join the group.

In January, we’ll add a tech, an administrative person, and a student.

Shannon Rauch and Ellen Bailey will also be leaving the committee at the end of the year.

After December, Julie Huber, Véronique LaCapra, Leslie-Ann McGee, and Annie Bourbonnais (post-doc) will be the remaining members from the current group (plus hopefully Dina Pandya and an engineer).

Gender-neutral bathrooms

Erin and Veronique have been working on compiling a spreadsheet of existing bathrooms at WHOI to figure out which bathrooms could easily be made gender-neutral. Julia Westwater, who has worked on this issue in the past, has also been helping with this.

SWMS Fall Symposium, Nov. 3

“Swimming in Confidence: Declaring Your Scientific Authority”

<http://swmsmarinescience.com/events/2017-symposium/>

Erin posted a list of of potential speakers on Basecamp (Annie Bourbonnais, member of both the WComm and SWMS, asked for this).

OCEANOS: WHOI en Español e Português

This bilingual conference is happening on Saturday, September 16 in Clark 5 at WHOI.

The list of Spanish and Portuguese speakers at WHOI needs to be updated.

Women’s Committee website and Wiki need updating

We had talked about the possibility of funding for Committee Chairs (like GEPAC), but Erin suggested that we could instead try to get funding for website maintenance.

We have a $6,500 budget, shared with the international committee. It’s discretionary funding that is use or lose (it doesn’t get rolled over from year to year).

Ellen says we could put aside a dollar amount, rated to the salary of that person. E.g., half an hour a month.

Fall social event

We may have enough funding left for another networking social, particularly if we keep the food low key and do a better job of asking for donations.

Our spring social was well-received.