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January

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Committee Minutes 01/24/13

Present: Mary Murphy, Helen Fredricks, Leah Trafford

Leah brought along a print out of the Women's Committee budget. We have a total of \$4,500 available for our activities this year.

To review, at our last meeting we decided that we would meet on the third Thursday of the month at 10:30 AM. Meeting place is Clark 428. February's meeting will be on 02/28 due to the ASLO conference, which happens the previous week.

Mary checked with APO about adding a Student Representative member to the Committee. Christine Charette sent out an email to the students requesting volunteers. Leah mentioned that she might send out an informal email to students she knows, encouraging them to volunteer.

The main topic of discussion was establishing a calendar for the year. It was decided that the format of having an informal social first, then the speaker was a good one. It was also decided that the event should occur in June, exact day yet to be determined. It was also decided to send out an announcement in Headlines in order to solicit ideas for speakers. The idea of having a negotiations seminar, or some such event was thought to be a good one. We would need to find out what that entailed.

There was a general discussion about the efficacy of social coffee hours. Members wondered if our money would be better spent hosting a round table event or participating in other events that occur around WHOI and the community. More feedback from other members is needed. Ideas included:

- Putting together an informational flyer about the Committee to detail what we stand for and what we do to hand out at events.
- Make better use of Headlines to gain visibility
- Look for charitable events that we could participate in
- Gather photos of women at WHOI and see if we could make the WHOI 2014 calendar feature WHOI women.
- Is outside funding available to help fund some of these ideas?

ACTION ITEMS:

Mary will talk to the people responsible for putting together the calendar and see if they are interested in the idea.

Mary will compose a headlines request for speaker suggestions.

Mary will follow up with APO and see if anyone has volunteered.

Everyone should explore who is out there doing a negotiations seminar (maybe APO would co-host?)

Mary said she'd email the Dept. Admins. to see what spaces were available for the nursing areas.

Last updated: August 7, 2018



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Committee Meeting Minutes 2/28/2013

Present: M Murphy, H Fredricks, S Shah, L O'Hara, A Spivak

- Student representative.

AP has not offered any suggestions. Committee members will start asking students.

- Women's History month

The plan is to contribute two items per week to the WHOI picture of the day for March 2013. Each week will have a theme and one picture will depict women in history and the second picture will depict a current WHOI woman.

Schedule (followed by name of person finding picture/story):

Week 1. Theme: women chief scientists.

Historical: Betty Bunce (L O'Hara)

Current: Liz Kujawinski (H Fredricks)

Week 2. Theme: women engineers.

Historical: ?? (L O'Hara)

Current: Loral O'Hara (L O'Hara)

Week 3. Theme: women scientists

Historical: Jean Whelan (M Murphy)

Current: Ginny Edgcomb (G Edgcomb)

Week 4. Theme: student classes

Historical: ??? (A Spivak)

Current: ??? (A Spivak)

-Speaker and Workshop discussion.

We discussed asking other departments and committees to co-sponsor a workshop on negotiating. Possible co-sponsors include: HR, AP, post doc committee, gender equity committee, (others?). M Murphy will contact Sara Laschever, co-author of 'Women don't ask', to see if she would be interested in conducting a workshop and potential costs. The workshop may not occur until the Fall and will be open to the whole WHOI community. (Do we want to include MBL, WHRC, others?)

We received a number of speaker suggestions in response to the Headlines request. These include: Susan Humphries, Theresea Murray, Shirley DiLibero, Debbie Bronk, Corinne Moss-Racusin, and Kathy Zagzebski. We decided that Kathy Zagzebski would likely be of broad interest to the community and M Murphy will contact her about availability and fees. The talk will likely be scheduled in June.

We revisited the brown-bag lunch idea with a notable, local woman. The idea is that the special guest would give a short, informal overview of her background and work and then have lunch with the group. This would allow attendees and the guest to have a discussion rather than a lecture. The lunches would be a periodic event, scheduled when guests are suggested (by the community?) and available. We decided to draw from women at WHOI and other local institutions. The first invited guest will be Susan Humphries. L O'Hara will she if / when she will be available. The lunches will occur in the Smith Conference Room.

-Women's Lounges

We discussed adding a lounge in McLean, in a room under the stairs leading to the basement. M Murphy received the go ahead on this from MCG department Head (J Seewald). There doesn't seem to be a good, dedicated space in Fye. A bathroom in Redfield has an entryway with a couch and a mirror. We discussed the possibility of altering this space so it has a door that would allow the occupant privacy. A need for centralized information regarding women's lounges and general information about leaving for and returning from maternity leave was discussed. It was unknown whether HR has a webpage with this information. A Spivak will contact HR.

- Action items

Picture of the day. Week 1: L O'Hara, H Fredricks; Week 2: L O'Hara; Week 3: M Murphy, G Edgcomb; Week 4: A Spivak.

Contact S. Laschever (workshop) – M Murphy

Contact K. Zagzebski (speaker) – M Murphy

Contact S Humphries (brown bag) – L O'Hara

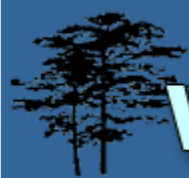
Contact HR (womens resources) – A Spivak

Reserve a table at CO (for next meeting) – L O'Hara

-Next meeting 3/21/2013 at 1030. Location TBD (possibly CO in Village)

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September Meeting Minutes

Women's Committee

Meeting Minutes

Attending: Mary Murphy, Ginny Edgcomb, Helen Fredricks

Joint Speaking Event:

The speaking event that the Women's Committee is co-sponsoring with the Gender Equity Committee is scheduled to occur on October 17th. The WC needs to meet with the Gender Equity committee to arrange the details. Mary will contact them.

The WC would like to have a reception event following the speaker's talk. We need to determine how much money we have left.

2014 Women's Committee:

We need to place a notice in Headlines and set up a Survey Monkey survey for voting in next year's members.

Helen will look into setting up the Survey Monkey site.

Mary will place the Headlines Announcement soliciting nominations—deadline for nominations is October 24.

Ginny will compile the list of nominees.

The schedule is as follows:

September 30—deadline for placing Headlines announcement soliciting nominations. Run weekly until October 24th (4 weeks).

Week of October 28th--Email nominees to assess their willingness to join the committee next year.

November 4—Headlines Announcement of voting.

November 7--Voting initiated. Send out email to all the women at WHOI with the Survey Monkey Survey.

November 12th—Headlines announcement of Voting Deadline.

November 14th—Voting Deadline.

Lunch meeting with old and new members on Thursday Nov. 21st

Last updated: August 7, 2018

