

Present: Julie Fawkes, Amy Kukulya, Alison Macdonald, Kelly Rakow, Alison Shaw

Guests Attending: Joanne Muller

Treasurer's Report: Alison M. presented the current budget. The December coffee (\$64) ended up on January's budget. There is still some confusion about the general account that will be available to all committees. Molly Lumping approved \$475 for wine, beer and bartending at our Women's History month panel and the June annual dinner.

Review of recent events: Assertiveness training was on Jan. 22 was moderately well attended with mixed feedback (some got a lot out of it, others didn't).

Video welcome for Susan Avery came out nicely – thanks to Emily and Alison M. for taking the lead.

Women's History Month (March):

Panel: Susan Avery has agreed to moderate the April 2nd panel from 3:30-5:30 pm (panel will be followed by cocktail hour). Sue reserved Clark 507.

Laurie Murphy and Amy Kukulya have agreed to be on the panel. Emily has contacted John Farrington, Amy will contact a woman from the marine staff (name?) and Alison M. will contact Amy Bower. Once we have our final list of panelists we will come up with 2-3 questions to ask all of them and send an informational email to the entire panel. Suggestions for questions will be welcomed from the panelists.

Advertising the event: Kelly will come up with a concise title, Alison M. and Alison S. will design a flier, Emily will run the labels, Julie will get the announcement in the headlines.

Image of the Day: Once we have our panelists selected, we (Amy and others) will work with graphics to highlight a panelist each day leading up to the panel.

Other events: Kelly will work on organizing a 'women themed' documentary film, potentially with a question and answer session afterward (if she can get a filmmaker to come). We discussed having a coffee during March as well. Note that the Women's Technical Staff have organized a coffee for Friday, April 11 from 10-11 at the exhibit center to welcome Susan Avery.

Other topics: REMUS lab coffee will be put off until the summer.

Amy started generating some ideas for speakers for the annual meeting. We can discuss this further at the next meeting.

Julie and Kelly will be on the Linda Morse-Porteous award committee this year.

Postdoctoral Representative Report: Joanne Muller filled us in on plans for a WHOI summer ball in July when the tent is up. Some of the ticket proceeds would potentially go to a local organization.

Updates from Other Committee Representatives: No updates at this time.

Next meeting: March 19, 9am, Bigelow 217.

Minutes submitted by Kelly Rakow