

## **Women's Committee Minutes: December 19, 2007, 9am**

MRF 204

**Present:** Emily Beaton, Amy Kukulya, Alison Macdonald, Kelly Rakow,

**Guests Attending:** Joanne Muller, Michelle Portman

**Treasurer's Report:** Alison M. presented the current budget. At the end of the year we will have about \$400 left in the budget. Alison will contact Dave (controller) to get more information about the general account that will be available to all committees next year.

**Review of December coffee:** Holiday coffee on Dec. 12 was a success with about 35 attendees and a raffle (Julia Westwater was the recipient of a nice umbrella). We discussed working on our marketing strategy for upcoming coffees.

**Assertiveness training:** We are hosting an assertiveness training seminar on Tues. January 22 in Clark 507 from 10-11:30 am. Emily has been working on making arrangements with the speaker, Dr. Armenti. We plan to invite other Woods Hole institutions and Alison M. will work on establishing those contacts. Kelly will make a flier for the event, and Emily will get it out to the bulletin boards and in WHOI headlines.

**Women's History Month (March):** Amy continues to coordinate images of the day with Jane Doucette and Mike Carlowitz in Graphics and is setting up a light box on the image database where potential images can be stored. We discussed collecting images from other institutions in Woods Hole, using our contacts (mentioned above). Plans for a panel of women from various departments were discussed. We are particularly keen on having Susan Avery and someone from the marine crew on the panel. The discussion can be facilitated by posing questions to our speakers (e.g. greatest challenge and greatest triumph in your career).

**Other topics:** We will hold our next coffee in the Spring (April or May) either in Clark or in the REMUS lab, with Amy hosting.

Annual meeting will be revisited at a future meeting but as we think about panel speakers for our March event, we may think of some good potential speakers. A potential reunion event for current and past committee members (Fall 2008?) will be revisited at a future time.

**Postdoctoral Representative Report:** Joanne Muller and Michelle Portman are the new Post Doc Association representatives. Welcome! We filled them in on the current happenings of the committee throughout the meeting.

**Updates from Other Committee Representatives:** No updates at this time.

**Next meeting:** January 9, 9am, Bigelow 217.