



Women's Committee Minutes – June 17, 2009

MRF 204

Members present:

Danielle Fino, Becky Gast, Anna McIntyre-Wressnig, Stephanie Murphy, Diane Rieger, Evelyn Mervine

Annual Dinner:

-Annual dinner went well—great talk, great food, great centerpieces. Would be good to have higher attendance next year, especially higher student attendance.

-Please submit all outstanding bills from the annual dinner. Send to both Diane and Alison.

-Budget questions from annual dinner:

*Did Amy purchase more wine?

*Do we have all the receipts for: catering, gift, centerpieces, nametags?

-Ideas for next year:

*A cancellation policy? We had one guest cancel at the last minute this year after we'd already ordered her dinner.

*Think about timing to encourage student attendance. Would be good to schedule around general exams and the Geodynamics field trip (June events for students). It's challenging to schedule as there's always some conflict!

*Publicize to the town/greater public

*Don't put "Annual Meeting and Dinner" in such large letters on the poster might discourage attendance, should emphasize the talk

*Keep the to-do list from this year—it was very helpful

*Keep a record of this year's budget

Linda Morse-Porteous Award:

-Given to Marti Jeglinks in Geology & Geophysics

-Question: can nomination letters (there were three people nominated this year) be included in staff folders? Or given to bosses? Not sure about confidentiality—Evy will check with HR to see what is possible to do. Would be great to give all three women recognition.

-Nomination letters will be kept on file for two years.

-Women who are on the technical staff and could be nominated for the award should not serve on the committee

Scholarship Award:

-Jamie Haley, Julia Westwater, and Diane Rieger have agreed to serve on the committee.

-Needs to go out for announcement soon. Ask Amy to put an announcement on the website.

-HR can send out a confidential announcement to all of the women receiving tuition reimbursement.

-Becky will modify the application and email this around.

-This is the last year—will give out all of the money.

Activities for Late Summer / Early Fall:

-Police activity: Becky recommends waiting until the fall

-Wellness activity: would be great to do in late summer

*Anna will get in touch with a friend who is involved with Buy Fresh, Buy Local

*Have someone (maybe Anna's friend?) speak about local growing, Farmer's Market, WHOI gardens

*Could reserve Clark 507 and serve refreshments

*Would be great to have some local produce available for purchase

Postdoc Update:

-Possible plans for a joint coffee hour? Anna will update us at the next meeting

Benefits Advisory Meeting:

-WHOI is re-assessing sick leave. Will this affect women in particular? Would it be good to the Women's Committee to be involved?

Next Meeting: July 15th at 9:30 am in Bigelow 217