



Women's Committee Minutes – February 14, 2007 MRF Conference Room

Present:

Diane Adams, Valerie Caron, Julie Fawkes, Dana Gerlach, Alison Macdonald, Britt Raubenheimer (via phone conference), and Sheri White

Absent:

Ellen Bailey and post-doc representatives

Treasurer's Report:

\$800 discretionary fund, \$1535.95 general fund. January coffee cost \$119.05.

Events:

January Coffee: The coffee hour was a success. More than 60 people attended. More cream cheese is needed for the next coffee hour. We'll get a small decaf next time and use electric kettles to make higher quality tea. The cost of the coffee hour included many items, such as teas, that will be used at future events.

Women's History Month: March 22nd at 3:30pm in Clark 507. Andrea Thorrold, Lauren Mullineaux and Ari Shapiro have agreed to participate in the panel. We are waiting to hear from a possible fourth panelist. Valerie will follow up with Sodexo on food. Sheri will put together a flyer and act as moderator during the panel discussion.

April Coffee: April 26th from 10-11am in the Exhibit Center. Alison will put in the order to Coffee Obsession and CC Bagel, and update last year's flyer. Tables and trash cans are available.

Work & Family Life Seminar – Becky Sarah: Women's Committee will reimburse travel costs associated with the noon May 9th seminar discussing child/parent/grandparent relationships.

Annual Dinner: June 27th in Clark 507. Carin Ashjian and Becky Gast are confirmed as speakers. Roland will provide a menu similar to last year's event. Details will follow when Roland returns. John's Liquors has insured bartenders, which may be an option instead of using Sodexo. Tentative schedule: reception at 4pm, talk at 5pm and dinner at 6pm. Sheri will put a note about the June meeting in the announcement of meeting minutes being posted.

Upcoming events will be included in Headlines when the minutes are posted.

Diversity Committee Update:

The first Diversity Committee met January 22nd. An overview of diversity related efforts in the Woods Hole community was provided. This month is Black History Month.

Next meeting:

March 21st, 2007 9am Blake Conference Room

Minutes submitted by Diane Adams