



## Women's Committee Minutes – April 11, 2007

### MRF Room 204

#### **Present:**

Ellen Bailey, Valerie Caron, Julie Fawkes, Dana Gerlach, Alison Macdonald, Britt Raubenheimer (via conference call), and Sheri White

#### **Absent:**

Diane Adams

#### **Treasurer's Report:**

Alison went over the budget and discussed the expenses from March Panel Discussion. Currently we have \$725. Discretionary fund, \$1199.25 General fund. Alison would like a copy of any RFP to balance with the FSR.

#### **Events:**

- Woman's History Month: "WHOI Educational Outreach" feedback was great topic, low turn out. Sheri discussed with Stephanie Murphy posting an easier link for the Educational Outreach web site.
- April Coffee at the WHOI Exhibit Center. April 26<sup>th</sup>. 10-11am Alison will order bagels from Cape Cod Bagel and coffee from Coffee O. Valerie has sent out flyers, and will email internal/external contacts. We still have water and juice from January's event. Julie will put an announcement in Headlines and Yellow sheet a week prior. Dana will bring tablecloths. Ellen will check with Kathy Patterson re: date confirmation and recycling bins. Julie will bring cooler with ice. Alison will pick up bagels, Sheri and Julie will pick up the coffee
- May seminar put on by CWFL; we will be paying for the speaker's bus ticket from Boston.
- The Annual Meeting and Dinner is planned for June 27<sup>th</sup>, catered by Roland. He will provide the bartender. Committee to pay for Liquor Liability Insurance. Valerie will be in contact with him for an exact per person fee. Sheri made up flyers which were approved by the committee. Becky Gast and Carin Asjian have been confirmed as speakers. International Polar Year, "Exploring the World Bottom to Top". Reception to start at 4pm; talk at 5pm, and dinner at 6pm.
- Valerie and Julie are on the [Linda Morse-Porteous Award](#) committee. No meeting has taken place yet. Employee Recognition Day is scheduled for June 29<sup>th</sup>. Nominations must be received by June 1st in order to be reviewed and the Nominee selected.

#### **Website:**

A page has been set up on the new WHOI site for committees. Some committees are listed as Public and some are Internal only. We agreed to list the Women's Committee as a Public site, but will keep some of the pages as internal-only.

### ***Postdoctoral Representation on the Women's Committee:***

The issue of continued postdoc representation was discussed. Committee members present feel the current arrangement is working well and, in view of the complicated process of changing the charter and the conflict of postdoc terms vs. committee terms, feel an elected position might not work as well.

Further discussion was tabled until the current postdoc representatives are available to express their views.

### ***Postdoctoral Representative Report:***

No representative available for this meeting.

### ***Updates from Other Committee Representatives:***

- Sheri- No updates from Diversity Committee
- Ellen - Benefit Advisory Committee is setting up a time for all committees in the institution to meet and receive an update from BAC.
- Dana- No updates from GEPAC.

### ***Next meeting:***

May 16<sup>th</sup>, 2007 9am Blake Conference Room