Recycling Guidelines
You can now recycle all of your paper, bottles & cans, and cardboard in the same recycling bin!

**RECYCLE**
- White & colored office paper,
- Newspapers,
- Magazines & catalogues,
- Junk mail,
- Post-it notes,
- Envelopes with windows,
- Cereal (chipboard) boxes,
- Books,
- Brown paper bags,
- Telephone books,

**DON’T RECYCLE**
- Plastic packaging material,
- Carbon paper,
- 3-ring binders,
- Binder clips,
- Food contaminated products,
- Wrapping paper,
- Waxed paper,
- Tyvek or FedEx envelopes
- Ceramics,
- PYREX,
- Plate or stained glass,
- Styrofoam,
- Fuel containers,
- Plastic films or bags,
- Needles

Staples and paperclips *are OK*
- Aluminum cans,
- Tin cans,
- Bi-metal cans,
- Plastic (1-7)
- Glass bottles and jars,
- Juice Boxes

Please flatten cardboard & place next to large blue recycling bins. Place boxes or plastic bags of styrofoam peanuts or other packing materials at your mail stop, for pick up by Distribution.

**go to**
www.whoi.edu/facilities
and click on Recycling Program under Building Services.