

2023-2-16 meeting

Time	
12:00 (5 min)	Everyone Joins in! In person in 1st floor Fenno conference room or on zoom
12:05 (20 min)	TOPIC: Elise Hugus (WHOI Social Media) & Messaging Group. “Humans of WHOI” & Ocean Pioneers. Read ahead here . Social media google form here .
12:25 (10 min)	TOPIC: Short Updates from Leadership. Budget, CDEIO Events Planning, Land Acknowledgement, and Ombuds(man?)/position
12:35 (15 min)	TOPIC: Flagship Event! May 11, 2023 4-6pm. Triple confirming with Peter, but let's get planning! Budget, location, food, fun, table (what do we want here, recruitment, etc), advertising...
12:50 (30 min)	TOPIC: Space Conversations sparked by Scripps article, Sheri's email chain. Read ahead here . Hear from Steph how facilities tracks space and discuss path forward. Detailed (96 pg) SIO report is also in our drive .
1:20 (10 min)	WRAP UP
	READ AHEADS and UPDATES BELOW THAT DO NOT REQUIRE DISCUSSION
TOPIC	Mostly covered in working group updates below and short updates above!

Read Ahead: Working Group Status

2/15/23 Academic Recruitment: Kama Thieler & TBD

- *Undergrad recruitment:* Kama and Lauren - group met on 2/14/23, [notes here](#). Discussion of recruitment events and programs (including one-week visits by MSI faculty and students), “ambassadors” - informal recruitment at meetings, sharing materials (slides, flyers) with traveling faculty/students/postdocs, interfacing with JP-ASK and BIG
- *Middle and High School Outreach:* Dan and Mindy - Organizing another round of classroom outreach for this spring, as well as a field trip for some Keith Middle School students to WHOI. Dan Lowenstein zoomed into an assembly at KMS where students asked questions about Antarctic ocean research and life on station, about 130 students there, and it was covered by [local press](#).
- *Through the Porthole:* Noah Germolus leads this with a group of JP students; communicates directly with Julie, Catherine, and Kama for fact-checking and editing before publication. Noah is about to push out his last issue but has leadership lined up in current team and is keeping us posted.
- Julie, Natalie, and Andrew still working on the “Broader Impacts Vision” discussed at last meeting and will keep the group in the loop on that as we move forward.

2/15/23 Events: Stephanie and Bryan

DAC is hosting events for Black History Month. The Events Working group is not directly involved, but are poised to help Natalie with future scheduled activities, lunch n learns, and town hall.

3/16/23 Incubator: Eeshan Bhatt

Running document of ideas lives [here](#). For now, this group is focusing on “Dismantling harassment and discrimination in the field.” March notes include:

- Working with WCC to finalize cruise survey form (link = [Cruise Feedback Form](#)) and a few Chief Sci’s agreeing to pilot this on cruises in summer/fall 2023
- Annaliese, Leo, and myself have iterated on what that form could look like (please read and send comments!) [Cruise Survey Questions](#)
- Opened separate thread about ethics of accepting big money, Julie is following up on this w/ Andrew and Natalie.
 - MIT document here:
https://facultygovernance.mit.edu/sites/default/files/2020-12_Final_Report_of_the_Ad_Hoc_Committee_to_Review_MIT_Gift_Processes.pdf
- Potential for another Incubator style group to work on this w/ WHO leadership, if welcomed

2/14/23 Messaging: Ben Weiss and Karen Urbec

Updates: Work on the FCTV Conversation Starters continues. We are refining the photos, backgrounds, music, and other stylistic elements of the introductions and presentations.

For Black History month, we have been sending out daily facts about Black history to the principals of the three local high schools (Falmouth High, Falmouth Academy, Mashpee High) that can be read each morning as part of regular morning announcements. We’ve also been posting these on the website and sending them to WHOI Headlines.

The Life@WHOI project is becoming Humans of WHOI, borrowing from the popular Humans of New York. We are gathering volunteers to share their stories as part of this new outreach program. We’re working on this with Natalie Nevarez and Elise Hugus in Communications.

2/15/23 DAC update Kama Thielier

Black History Month events are underway, see [BHM 2023 website](#) for details. Discussed upcoming events including summer Jearld Lecture (speaker Vernon Morris) and Juneteenth. Housing discussion with JCAC: April 25 Affordable Housing Summit, May 21 Housing Assistance Corp Walk for Hope (may be a group to join). PEP website updates coming for 2023. Will be working on a brochure/flyer compiling all undergrad & postbac opportunities across WH institutions for SACNAS and other recruitment.

Core Activities, no longer working groups. Need to update website

Community Building: Catherine, removing and instead will be part of the core mission of CDEI. Need to decide where we want to do this, what the form is, if we need IS support ([Link to webform](#); [link to database](#))

Notes 2/16/23:

Present: Steph, Bryan, Eesh, Julie, Catherine, Drew, Kama, Natalie, Erica, Kim, Andrew, Karen
Absent: Kate, Ben

Social media coverage request form:

https://docs.google.com/forms/d/e/1FAIpQLScFTV8KqFiWVMbWgNqXEZMSL7zslWMV-Do-3H_NaeSi8FVWJQ/viewform

Google form for Humans of WHOI

[-https://docs.google.com/forms/d/1KgcXQonhlXoZiA2RYi1vbu76qXG14mP6waWgGpc60RU/e-dit?usp=sharing](https://docs.google.com/forms/d/1KgcXQonhlXoZiA2RYi1vbu76qXG14mP6waWgGpc60RU/e-dit?usp=sharing)

People can independently use the #HumansofWHOI hashtag

To do: Let's make a list of ocean pioneers (and people that may want to speak about them) for Elise

Updates:

- Budget: it will cover flagship event, but if any subgroups need funding they can request it
- Events planning: collaborative efforts across the institution
- Lack acknowledgement: to be shared by the institution ~next week
- Make sure Peter sends out his own message about the ombuds when it's established
- Important to show Peter is putting his money into these efforts

Flagship event

- Event name:
 - Flagship event
 - Celebrating humans of WHOI with CDEI logo on it
- Date: Natalie to triple confirm date with Peter: May 11th 4-6PM
 - Board meeting is the week after that
 - WHOI Family Picnic is in August—let's make sure these two don't get confused
- Location: We will do it at Fenno lawn, people can come into Fenno, we can advertise Mary Sears room. Space is booked!
- Cost: Stephanie Madsen will ask Denise the cost of typical TGIT, we will get a bartender, Pizza as food
- Leads: Bryan, Stephanie, Julie, Andrew, Natalie bring back proposal to the group for the event
- Agenda, Activities and Swag
 - Opening Remarks from Peter, Natalie and some of the committee and then social time

- Tabling:
 - Setting up table for people to learn more through QR code
 - Highlights of things we've done
 - Get people to sign up for our social media stuff
 - Flyers and stickers
 - Posters on an easel: comms can help with this
 - Computer there so that people can look at our website
- Raffle:
 - WHOI water bottles with CDEI sticker on them
 - Woods Hole Business Association can offer a few things
 - POC owned businesses
- Do we want music? Decision pending

Space discussion:

- There is an annual survey of space that is required for finance to do in the Spring
- Comparisons of space lack nuance e.g., shared space, different types of research require different footprints
- What are our next steps?
- We should help develop some guidelines or benchmark policies on how space is used, given, adopted, treated rather than focusing on the data. We as a committee should not be looking at these data as gender and race data is sensitive and sits within HR.
- We can advocate to have SFA consult with us for a DEI perspective
- Julie will circle back to Sheri to reflect this conversation and see what WCC is thinking

MISC

Is there anybody reviewing individuals who want to give? Is there a set of values around private non-foundation/non-corporate philanthropy?

ASECS committee reviews risk; but for corporate relationships