

1. Introduce/welcome Natalie Nevarez, CDEIO
 - a. Discuss current role for CDEI to assist CDEIO and vice versa
Natalie is working to spin up on the grass roots priorities that already exist for stakeholders
Plans to attach budget and funding to it

Old Business

2. Next steps for Land Acknowledgement
 - a. Where has material landed - we have materials collected in a google doc not yet distributed
https://drive.google.com/drive/folders/1kEBSq4XS0uPth10Y1D_UbBjj-0uecls1?usp=sharing
 - b. Where should it move/how should it be organized - wait until this has been reviewed by Natalie's office
 - c. Where should we promote it (should we host a lunch and learn with Wampanoag members explaining expectations in using the land acknowledgment?)
3. The buttons arrived!
 - a. People are already interested - distribute now
 - i. I can have them available for certain hours in my office
 - b. How to use at events - how to offer to event organizers
 - i. Potentially leave these for distribution in Smith Lobby and Clark Lobby, maybe Redfield
 - ii. Have them at events

New Business

4. Discuss process - forms for submission (* = kayleah make a form for)
 - a. calendar info *
 - i. Simon currently helps input calendar items
 - b. DEI individual efforts * - discuss with Catherine
 - i. Catherine will field responses
 - c. Comments/concerns * - link on the main page/about for anonymous submissions
 - i. This should go to the co-chairs
 - d. Resources * - link at top for suggested resources
 - i. Figure how that gets responded to
5. Discuss communication channels
 - a. Slack
 - i. There is a WHOI-JEDI slack space that everyone can join, it came out of the URGE effort and began as a slack space for the coordination of the URGE pod assignments
 - ii. Will try to post information somewhere so people can find the space
 1. Post also the various private channels available for affinity groups
 - b. headlines/announcements
 - i. People really, really need to refer to this information
 - ii. How to get people to follow up with headlines

- c. AdminPros listserve may not do what we think, but still send
 - i. Can make request to post on paper to bulletin boards
 - d. Key gatherings (eg. dept. meetings/seminars/coffee hours)
 - i. No suggestions at this point for in-person meetings
- 6. Discussed HR Ethics hotline
 - a. The reporting link is currently broken
 - b. Getting people in place to fix it
 - c. Will have this specific reporting setup as part of strategic plan
- 7. Discussion of how to work with UNOLS on harassment at sea
 - a. Reporting language
 - b. Communicating options to people
- 8. Cdei is sponsoring the next beach cleanup this Thursday Sept 2 at noon. Bring colleagues and family!! Rain or shine unless there's lightning.
 - a. Meet at the Shore Lab - WHOI beach (park at Quisset)
 - b. Please RSVP
- 9. CDEI Events Working Group is planning a Newcomer Trivia night in Sept and an Acitivity/Committee Fair in Oct. We need volunteers! Kayleah created a rsvp.
 - a. These are virtual events
 - b. Definitely need volunteers
 - i. Publicity
 - ii. Tech help - running break out rooms
 - iii. Representing committees at student event
 - 1. Getting people to present
- 10. We have had no one express interest in becoming the next co-chair. As a reminder, the form is here:
https://docs.google.com/forms/d/e/1FAIpQLSe26rnPgrO-zZ8zqjnPd81QlfcebHssEZUJyFkg6_oZItWNAw/viewform?usp=sf_link