Attendees:
Gwyneth Packard, Jim Flynn, Kayleah Griffen, Todd Kohn, Julie Huber, Joel Llopiz, Aleck Wang, Catherine Walker, Julia Westwater

Notes:
1. Woods Hole Community Black History Month
   a. Planning committee is requesting $500-1000
   b. Goes on top of $5K existing budget from member institutions
   c. Goes toward paying speakers
   d. Discussion
      i. When we need more money we can ask
      ii. Yearly donation
      iii. $750 to BHM
2. CDI Resource Library
   a. Need quote for organizing it better
3. All ABOARD opportunity
   a. 4 person across institution teams to further JEDI at institution
   b. Brainstorm people:
   c. each department now has a "DEI Standing Talent" committee. We should send the "All Aboard" information to that group, since about half are tenured.
4. Black History Month coverage/events
   a. https://www.woodsholediversity.org/virtual-harambee/
5. Maury Lane renaming
   a. Got permission from town to name it for Marie Tharp
   b. Discussion of how to mark the change
   c. Separating this from room naming group
      i. Not a room renaming group
6. Deliverables from Working Groups
   a. Academic Recruitment
      i. Faculty adds
         1. 1 page statement in all job postings
      ii. Newsletter porthole
      iii. Faculty recruitment look into
   b. Events
      i. Inclusive Event Guidelines
      ii. Unlearning Racism in geosciences
      iii. 1 page flyer for framing respectful conversation
         1. Gwyneth will put it on drive
   c. Community Building
      i. List of active WHOI efforts
      ii. Meeting with IS to get help adding and removing from database
      iii. 1 giant spreadsheet trying to organize
d. Resources & Metrics
   i. List of surveys/questionnaires
      1. Idea to go back out and get outreach to many organizations - not getting any traction
   ii. How do we track after events
   iii. Goal drill down into metrics of recruitment, where is diverse population applying and where are they dropping off

e. Messaging & Implementation
   i. Continued editing at HR/Comms/Director level
   ii. Website/posts
      1. Splash page
      2. Resource library
         a. Need volunteer to reorganize
      3. Posts
      4. Events
   iii. Main WHOI DEI hub page
      1. Got inclusive events listed there

f. Room naming working group
   i. Selection underway for next room naming

7. Discussion on CDEI officer job posting
8. Discussion of DEI search committees in each department